

**GUIDELINES
FOR THE
NATIONAL
MARITIME DAY
CELEBRATIONS
AWARDS 2018**

1. **GUIDELINES FOR THE PRESENTATION OF “VARUNA AWARD”**

1. The National Maritime Day Celebrations (Central) Committee has decided to institute its highest award to recognize and honour persons for their sustained and outstanding contribution to the Indian Maritime Sector.
2. The Award shall be called **Varuna Award** and shall consist of statue of Lord Varuna and a Citation. The Award shall be given on the occasion of National Maritime Day Celebrations of the relevant year, at the ceremony conducted in Mumbai.
3. **Eligibility** - Any person fulfilling the criteria of sustained and outstanding contribution to Indian Maritime Sector shall be eligible for consideration for the Award.
4. **Nomination** -
 - a) Nominations for the award can be made by Individuals, Companies, Firms, Associations or other Organizations, in the relevant format enclosed with these guidelines. Where nominations are made by Individuals these should carry at least two other recommendations (with their Address, Telephone No. and E-mail Id).
 - b) To properly assess selection of an eligible person for the award, nominations shall be accompanied by details of outstanding contributions, achievements or performance relating to the Indian Maritime Sector and include bio-data and other details of background material of the person nominated.
 - c) Nominations for the award shall be submitted to the National Maritime Day Celebrations (Central) Committee of the relevant year by **28th February, 2018**. Nomination shall be sent in sealed envelope with **Varuna Award** written thereon in bold letters.
5. **Evaluation** - The National Maritime Day Celebrations (Central) Committee will send such nominations for evaluation to an Evaluation Committee consisting of the following:
 - (a) Chairman as decided by NMDC
Central Committee Chairman
 - (b) Chairman, NMDC, Organizing Committee Member
 - (c) Chairman, Indian Ports Association Member
 - (d) Chairman, Mumbai Port Trust Member
 - (e) Member Secretary, NMDC Central Committee Member

| | | |
|-----|---|----------|
| (f) | General Secretary, National Union of Seafarers of India | Member |
| (g) | General Secretary, Maritime Union of India | Member |
| (h) | President/Chairman, ICCSA | Member & |
| (i) | President/Chairman, FOSMA | Member |

6. The Chairman of the Evaluation Committee will be an Eminent Person as decided by the Central Committee in the meeting held on 2nd January 2018.
7. If any of the members of the Evaluation Committee is nominated for the award in that year, he shall cease to be a member of this Committee. The Chairman of the Committee shall thereupon co-opt another person.
8. No currently serving officer of the Government (State or Central) will be considered for the award.
9. Any nominee not awarded in a particular year would be eligible to be considered again if re-nominated during the subsequent year/years.
10. There would be no bar on posthumous Award.
11. The Evaluation Committee shall, after due scrutiny and consideration, finalize the name of the person(s) for the VARUNA AWARD from among the nominations received during the year by the NMDCC. The decision of the Evaluation Committee shall be final.
12. If any year no person is found suitable for the award, the award shall not be given in that year.
13. The proceedings of the Evaluation Committee shall be governed by the above guidelines.
14. The name of the award winner will be announced by the Chairman of the National Maritime Day Celebrations (Central) Committee of the relevant year by mid March.

Varuna AwardApplication Format

| | | |
|---|--|--|
| 1 | Details of the Nominated Person | |
| | Name | |
| | Organization | |
| | Designation | |
| | Qualification | |
| | Date of Birth | |
| | Field of Specialization | |
| 2 | Name of the Nominating Organization/Individuals. | |
| 3 | Address of the Organization/Individuals with Tel No. /Email | |
| 4 | Recommendation with signed endorsement from Two others with Address and Tel No. (In the case of nomination by Individual) (1) (2) | |
| 5 | Details of Outstanding Contributions/ Achievements/ Performances (In not more than 100 words. Please enclose annexure for details and evidences) | |

Name, Signature and Designation of the Individual/
Authorized Signatory of the Association
Forwarding the application to the NMDCC

Date:

Place :

2. **GUIDELINES FOR THE PRESENTATION OF “NMD AWARD OF EXCELLENCE”**

1. The National Maritime Day Celebrations (Central) Committee has decided to institute an award to recognize and honour persons for their life time exceptional and distinguished achievements or performance at the senior functional level in Indian Maritime Sector.
2. The award shall be called “NMD Award of Excellence” and shall consist of a Trophy and a Citation. The award shall be given on the occasion of National Maritime Day Celebrations of the relevant year.
3. Eligibility - The award is open to individuals for their lifetime exceptional and distinguished achievements or performance at the senior functional level in Indian Maritime Sector outlined under (1) above.
4. **Nomination -**
 - (a) Nominations for the Award can be made by Individuals, Companies, Firms, Associations or other Organizations in the relevant format enclosed with these guidelines. Where nominations are made by Individuals these should carry at least two other recommendations.(with their Address, Telephone No., E-mail Id)
 - (b) To properly assess selection of a eligible person for the award, nominations shall be accompanied by details of exceptional and distinguished achievements or performance in Indian Maritime Sector and include bio-data and other details of background material of the person nominated.
 - (c) Nominations for the award shall be submitted to the National Maritime Day Celebrations Committee for the relevant year by **28th February, 2018.** Nomination shall be sent in sealed envelope with NMD Award of Excellence, written on the top.
 - (d) The National Maritime Day Celebrations Committee will send such nominations for evaluation to the Evaluation Committee set up for conferring ‘NMD Award of Excellence’
 - (e) If any of the above members of the Evaluation Committee is nominated for the award in that year, he shall cease to be a member of this Committee. The Chairman of the Committee shall thereupon co-opt another person to the committee.
5. No currently serving officer of the Government (State or Central) will be considered for the award.

6. Any nominee not awarded in a particular year would be eligible to be considered again if re-nominated during the subsequent year/years.
7. There would be no bar on posthumous Award.
8. The Evaluation Committee shall, after due scrutiny and consideration, finalize the name of the person (s) for the NMD AWARD OF EXCELLENCE from among the nominations received during the year by the NMDCC.
9. If any year no person is found suitable for the award, the award shall not be given in that year.
10. The proceedings of the Evaluation Committee shall be governed by the above guidelines.
11. The names of the award winner will be announced by the Chairman of the National Maritime Day Celebrations Committee by mid March of the relevant year.

NMD Award of Excellence**Application Format**

| | | |
|---|--|--|
| 1 | Details of the Nominated Person | |
| | Name | |
| | Organization | |
| | Designation | |
| | Qualification | |
| | Date of Birth | |
| | Field of Specialization | |
| 2 | Name of the Nominating Organization/Individuals | |
| 3 | Address of the Organization/Individuals with Tel No. /Email | |
| 4 | Recommendation with signed endorsement from Two others with Address and Tel No.(In the case of nomination by Individual.) (1) (2) | |
| 5 | Details of Outstanding Contributions/ Achievements/ Performances (In not more than 100 words. Please enclose annexure for details and evidences) | |

Name, Signature and Designation of the Individual/
Authorized Signatory of the Association

Date:

Forwarding the application to the NMDCC

Place :

3. GUIDELINES FOR THE PRESENTATION OF AWARD FOR “OUTSTANDING CONTRIBUTION TO MARITIME EDUCATION AND TRAINING”

1. The National Maritime Day Celebrations (Central) Committee has decided to institute an award to recognize and honour distinguished individual(s) for their sustained contribution to the Maritime Education and Training.
2. The award shall be called “**Outstanding Contribution to Maritime Education and Training**” and shall consist of a Trophy and a Citation. The award shall be given on the occasion of National Maritime Day of the relevant year at the ceremony, conducted in Mumbai.
3. **Eligibility -** The award is open to Indian Nationals in the field of Maritime Education and Training.
4. **Nomination -**
 - a. Nominations for the Award can be made by Individuals, Training Institutes, Shipping Companies, or Associations in the relevant format enclosed with these guidelines. Where nominations are made by individuals these should carry at least two other recommendations. (With their Address, Telephone No., Fax No. and Email-Id).
 - b. To properly assess selection of an eligible person for the award, nominations shall be accompanied by Bio-data and other details of the person nominated.
 - c. Nominations for the award shall be submitted to the National Maritime Day Celebrations Committee of the relevant year by **28th February, 2018**. Nomination shall be sent in sealed envelope with ‘**Outstanding Contribution to Maritime Education and Training**’, written on the top.
 - d. The National Maritime Day Celebrations (Central) Committee will send such nominations for evaluation to the “Evaluation Committee” set up for conferring ‘Outstanding Contribution to Maritime Education and Training’ Award’.
 - e. If any of the members of the Evaluation Committee is nominated for the award in that year, he/she shall cease to be a member of this Committee. The Chairman of the Committee shall thereupon co-opt another person to the committee.

5. No currently serving officer of the Government (State or Central) will be considered for the award.
6. Any nominee not awarded in a particular year, would be eligible to be considered again if re-nominated during the subsequent year/years.
7. There would be no bar on posthumous Award.
8. The Evaluation Committee shall, after due scrutiny and consideration, finalize the name of the person(s) for the 'Outstanding Contribution to Maritime Education and Training' Award from among the nominations received during the year by the NMDCC. The decision of the Evaluation Committee in selection of the awardees shall be final and binding. No complaint or dispute on this account shall be entertained from any individual or organization or body corporate whatsoever.
9. If in a year no person is found suitable for the award, the award shall not be given in that year.
10. The proceedings of the Evaluation Committee shall be governed by the above guidelines.
11. The names of the award winner will be announced by the Chairman of the National Maritime Day Celebrations (Central) Committee by mid March of the relevant year.

Outstanding Contribution to Maritime Education and Training**Nomination Form**

| | | |
|---|---|--|
| 1 | Details of the Nominated Person | |
| | Name | |
| | Organization | |
| | Designation | |
| | Professional Qualification | |
| | Date of Birth | |
| | Field of Specialization | |
| | Teaching Experience | |
| | Articles written / books published | |
| | Presentations made in National or International seminars | |
| 2 | Name of the Nominating Organization/Individuals | |
| 3 | Address of the Organization/Individuals with Tel No. / Email | |
| 4 | Recommendation with signed endorsement from Two others with Address and Tel No. (In the case of nomination by Individual) (1) (2) | |
| 5 | Details of Outstanding Contributions/ Achievements/ Performances (In not more than 100 words. Please enclose annexure for details and evidences) | |

4. GUIDELINES FOR THE PRESENTATION OF “GALLANTRY AWARDS TO THE INDIAN SEAFARERS”

1. Purpose -

- a. To recognize acts of Gallantry performed by Indian Seamen employed in the Merchant Navy in India or elsewhere;
- b. To introduce general emulation of their exemplary conduct;
- c. And thus develop the best traditions among Indian Seamen.

2. For the purpose of these guidelines, the term Indian Seamen shall mean all seamen, including those engaged on Fishing Vessels, Inland Vessels, Port and Harbour Craft, Sailing Vessels and any other vessels plying on waterways connected with high seas.

3. Presentation -

- a) The awards will be made on the National Maritime Day every year.
- b) Generally, it is only heroic deeds done during the calendar year ended the 31st December preceding the National Maritime Day, will be considered for purpose of the award.

4. Act of Gallantry - The characteristic of an act Gallantry will include:

- (a) Outstanding Courage
- (b) Disregard of personal safety; and
- (c) Absence of any personal or selfish motive.
- (d) It must be unique or unusual. Something done in the normal course during the discharge of one's duties or responsibilities cannot claim the distinction.

5. Procedure regarding submission of particulars and recommendation -

A nomination for the award may be made to the National Maritime Day Celebrations (Central) Committee, Mumbai by the Master / Ship-owner / RPSL Company of the ship. It shall be accompanied by a complete narration of all circumstances leading to the performance of the act of valour in question by 28th February of the relevant year.

6. Full details -

- (a) The date of birth of the person concerned;
- (b) His qualifications, experience and record of service;
- (c) The accounts of eye witness, if any, of the specific act calling for recognition, should be furnished to the extent possible.
- (d) If the award is to be made posthumously, the name and address of the legal heirs/representatives of the deceased will also be needed

Note: The nominations shall be signed by at least two persons(In the case of nomination by Individuals)with full name & address. Email nominations will not be accepted

Gallantry Award**Application Format**

| | | |
|---|---|--|
| 1 | Details of the Seafarer for Gallantry Award | |
| | Name | |
| | Name of Ship | |
| | Designation | |
| | Qualification | |
| | Date of Birth | |
| | Field of Specialization | |
| | CDC and Passport No. | |
| | INDOS No. | |
| | Next of Kin Name and Address | |
| 2 | Name of the Nominating Shipping Company | |
| 3 | Address of the Company with Tel No./Email | |
| 4 | Details of Ship and the Master | |
| 5 | Details of Outstanding Act of Gallantry (In not more than 100 words. Please enclose annexure for details and evidences) | |

**Name, Signature and Designation of the Individual/
Authorized Signatory of the Shipping Company
Forwarding the application to the NMDCC**

Date:

Place:

5. CRITERIA FOR SELECTING THE 'BEST FOREIGN EMPLOYER OF INDIAN SEAFARERS'
Manning Agency/ Foreign Principals, who control slots for Indian Seafarers.

Application Format
(FOR THE MEMBERS OF FOSMA AND MASSA ONLY)

| | |
|--|-------------|
| Name of the Shipping Company | |
| Name of the Contact Person | |
| Address of the Company | |
| Telephone No. | |
| Fax | |
| Email | |
| Name of the Association (FOSMA / MASSA) | |
| Year for NMDC Consideration | 2017 |

| S.No. | Criteria of evaluation | Calendar Years | | Average | Weightage | Final Figures |
|-------|--|----------------|------|-------------|-----------|---------------|
| | | 2016 | 2017 | 2016 & 2017 | | |
| 1 | Average No. of Ships under control in the year | | | | 15 | |
| 2 | Average No. of slots on board ships for Indian Seafarers (excluding trainees) in the year | | | | 15 | |
| 3 | Retention rate of seafarers (excluding trainees). No. of Seafarers slots who continue employment at the year end ----- No. of Seafarers slot in the beginning of the same year (Expressed in Percentage) | | | | 20 | |
| 4 | Complaints regarding the company as received by the Government | | | | 10 | |
| | | | | | | |

| | | | | | | |
|---|---|--|--|--|----|--|
| 5 | Pre-joining / Signing - off related “welfare measures” for seafarers (i.e. privileges/facilities outlined in ILO documents) | | | | 15 | |
| | | | | | | |
| 6 | Seminars, Courses conducted for Officers’ continuous professional development etc. | | | | 15 | |
| | | | | | | |
| 7 | Rate of growth or fall of number of slots for Indian Sea-farers. | | | | 10 | |

**Name, Signature and Designation of
Authorized Signatory of the
Employer / owner forwarding the
Application to Association**

**Name, Signature and Designation of
Authorized Signatory of the Association
Forwarding the application to the NMDCC**

Note: The nominations shall be signed by two persons with full names & address.

Email nominations will not be accepted.

**6. CRITERIA FOR SELECTING “THE MOST COMPASSIONATE EMPLOYER
OF INDIAN SEAFARERS”**

Indian Shipping Company/Foreign Employer who has rehabilitated maximum number of incapacitated Indian Seafarers in the most dignified manner, during the calendar year.

Application Format

| | |
|---|--|
| Name of the Shipping Company | |
| Name of the Contact Person | |
| Address of the Company | |
| Telephone No. | |
| Fax | |
| Email | |
| Name of the Association (INSA/FOSMA/MASSA/ICCSA) | |

| Sr.No. | Criteria of Evaluation | Weight age | Final figures |
|--------|---|------------|---------------|
| 1. | Average no. of slots available for Indian seafarers during the calendar year 2017 . | 20 | |
| | | | |
| 2. | No. of Incapacitated Indian seafarers rehabilitated in 2017 . | 20 | |
| | | | |
| 3. | Average no. of days taken for settlement of compensation to the dependents considering all cases of injury and death. | 20 | |
| | | | |
| 4. | Specific manifest & verifiable cases of benevolence shown to the employees, families / wards in distress. | 40 | |

**Name, Signature and Designation of
Authorized Signatory of the employer / owner
Forwarding the application to Association**

**Name, Signature and Designation of
Authorized Signatory of the Association
forwarding the application to the NMDCC**

**Note: The nominations shall be signed by two persons with full names & address.
Email nominations will not be accepted.**

**7. CRITERIA FOR SELECTING “THE INDIAN SHIPPING COMPANY WITH
HIGHEST GROWTH OF INDIAN FLAG VESSELS”**

Indian Shipping Company showing addition under Indian flag. Only companies owning 5 or more ships in the base year (2017) will qualify.

Application Format

(FOR INSA MEMBERS ONLY)

| | |
|------------------------------|-------------|
| Name of the Shipping Company | |
| Name of the Contact Person | |
| Address of the Company | |
| Telephone No. | |
| Fax | |
| Email | |
| Year for NMDC Consideration | 2017 |

The Growth in Number of ships and Gross Tonnage is to be obtained from the Shipping Development (SD) Branch or the Tonnage Tax Cell of the DGS, as appropriate.

| Year | 2016 | 2017 | Average | Y-o-Y Growth % | Weightage | Final figures |
|---|------|------|---------|-------------------|-----------|------------------|
| | | | | | | |
| No. of Ships owned | | | | | 30 | |
| | | | | | | |
| Gross tonnage | | | | | 35 | |
| | | | | | | |
| % Increase in employment of seafarers | | | | | 35 | |

**Name, Signature and Designation of
Authorized Signatory of the employer/owner
forwarding the application to Association**

**Name, Signature and Designation of
Authorized Signatory of the Association
forwarding the application to the NMDCC**

**Note: The nominations shall be signed by two persons with full names & address.
Email nominations will not be accepted.**

8. **GUIDELINES FOR THE PRESENTATION OF “Eminent Overseas Maritime Personality AWARD”**

1. The National Maritime Day Celebrations (Central) Committee has decided to institute a special award to recognize and honour NRIs, PIOs/ OCIs for their sustained and outstanding contribution to the Maritime Sector.
2. The Award shall be called **Eminent Overseas Maritime Personality Award** and shall consist of a ship model and a Citation. The Award shall be given on the occasion of National Maritime Day Celebrations of the relevant year, at the ceremony conducted in Mumbai.
3. **Eligibility** - Any NRI, PIO/OCI fulfilling the criteria of sustained and outstanding contribution to the Maritime Sector shall be eligible for consideration for the Award.
4. **Nomination** -
 - d) Nominations for the award can be made by Individuals, Companies, Firms, Associations or other Organizations, in the relevant format enclosed with these guidelines. Where nominations are made by Individuals these should carry at least two other recommendations (with their Address, Telephone No. and E-mail Id).
 - e) To properly assess selection of a eligible person for the award, nominations shall be accompanied by details of outstanding contributions, achievements or performance relating to the Maritime Sector and include bio-data and other details of background material of the person nominated.
 - f) Nominations for the award shall be submitted to the National Maritime Day Celebrations (Central) Committee of the relevant year by **28th February, 2018**. Nomination shall be sent in sealed envelope with **Eminent Overseas Maritime Personality Award** written thereon in **bold** letters.
5. **Evaluation** - The evaluation committee shall be the same as constituted for the other NMD awards.
6. No currently serving officer of the Government (State or Central) will be considered for the award.

7. Any nominee not awarded in a particular year would be eligible to be considered again if re-nominated during the subsequent year/years.
8. There would be no bar on posthumous Award.
9. The Evaluation Committee shall, after due scrutiny and consideration, finalize the name of the person(s) for the EMINENT OVERSEAS MARITIME PERSONALITY AWARD from among the nominations received during the year by the NMDCC. The decision of the Evaluation Committee shall be final.
10. If any year no person is found suitable for the award, the award shall not be given in that year.
11. The proceedings of the Evaluation Committee shall be governed by the above guidelines.
12. The name of the award winner will be announced by the Chairman of the National Maritime Day Celebrations (Central) Committee by mid March of the relevant year.

Eminent Overseas Maritime Personality Award
Application Format

| | | |
|---|--|--|
| 1 | Details of the Nominated Person | |
| | Name | |
| | Organization | |
| | Designation | |
| | Qualification | |
| | Date of Birth | |
| | Field of Specialization | |
| 2 | Name of the Nominating Organization/Individuals. | |
| 3 | Address of the Organization/Individuals with Tel No. /Email | |
| 4 | Recommendation with signed endorsement from Two others with Address and Tel No. (In the case of nomination by Individual) (1) (2) | |
| 5 | Details of Outstanding Contributions/ Achievements/ Performances (In not more than 100 words. Please enclose annexure for details and evidences) | |

Name, Signature and Designation of the Individual/
Authorized Signatory of the Association
forwarding the application to the NMDCC

Date:

Place :

All nominations should be addressed to: Shri. D.S.R. Satya Prakash, Member Secretary, National Maritime Day Celebrations (Central) Committee & Sr. Hydrographic Surveyor, DGS, National Maritime Day Celebration (Central) Committee, C/o Directorate General of Shipping, BETA building , 9th floor, I-Think Techno Campus, Kanjur Marg (East), Mumbai-400 042

Contact:

Shri DSR SatyaPrakash,MS,NMDC(C)C & SHS,DGS

Email Id :- srsdamera@yahoo.com

NMDC : 022-25752058 & email ID : nmhc-dgs@nic.in