



सत्यमेव जयते

भारत सरकार / GOVERNMENT OF INDIA

पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय / DIRECTORATE GENERAL OF SHIPPING

फोन नं. 91-22-25752040/1/2/3/5

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F.No.3(2)/CR/2006-Vol-I-Pt.

Dated: 21.10.15

M.S. Notice No.10 of 2015

Sub.: Modification/simplification of CDC application form and its issuance-reg.

In pursuance of sub-clause 2 of Rule 3 of the Merchant Shipping (CDC) Rules, 2001, as amended, guidelines for the issuance of Continuous Discharge Certificate (CDC) were set out in this office Merchant Shipping [M.S.] Notices No. 18 of 2002 [F.No. 43(7) CR/2000-IV] dated 05.09.02 and No. 25 of 2002 [F.No.43(7) CR/2000-IV] dated 11.10.02.

2. Subsequently, in order to implement the application of information technology in the process of issuance of CDCs, the procedure of submission of a CDC application was further simplified and made online vide this office M.S. Notice No. 4 of 2007 [F.No.3 (1)-CR/2007] dated 09.04.07, Order No. 20 of 2013 [F.No.3 (2) CR/2006] dated 30.10.13 and M.S. Notice No. 6 of 2015 [F.No.3 (2)/CR/2006-Vol-I] dated 15.06.15.

3. In order to further streamline the procedure towards achieving the desired objective of rendering all interactions with external stakeholders with the Directorate General of Shipping [DGS], Govt. of India [GoI], completely online and paperless, an application for an issuance of a replacement/duplicate CDC and its process stands incrementally modified/simplified as under;

3.1. An application for an issuance of a replacement or duplicate CDC is now to be made online. Instructions for applicants, applying for such CDCs online, are available in the module itself in this official website [indicated above].

3.2. Supporting documents of the application and photograph can now be scanned and uploaded in the said online system.

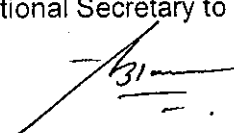
3.3. Specified official fee for the purpose can be paid through debit card/credit card/net banking, using the existing e-payment gateway facility.

3.4. Applicants now need not send any hard copy of such application form and its enclosures to the office of the Shipping Master concerned.

3.5. Only in the case of an application for issuance of a replacement CDC [ cases of torn/defaced/mutilated CDCs, exhausted pages of existing CDC] the applicant concerned, on submission of his application online, is required to send his existing CDC, in original specifying his application number to the jurisdictional Shipping Master, Govt. Shipping Office for an endorsement in it to the effect " Not for service but for record", which will be returnable to the applicant by such Shipping Master with the new CDC issued.

4. This Notice shall come into force with an immediate effect.

5. This issues with the approval of the Director General of Shipping & Additional Secretary to the Govt. of India.

  
(Dr. Amol B. Kirtane)

Deputy Director General of Shipping (Crew)

To,

1. Shipping Masters, Govt. Shipping Offices, Mumbai, Chennai & Kolkata

I. Copy forwarded (by e-mail) for an information to the;

1. Principal Officers, MMDs, Mumbai/Kolkata/Chennai/Kochi/Kandla.
2. Surveyors-in-charge, Mercantile Marine Departments [MMDs], Vishakhapatnam/Tuticorin/Port Blair/Jamnagar/Marmagao/New Mangalore/Paradeep/Haldia/NOIDA.
3. Directors, Seamens' Employment Offices, Mumbai/Chennai/Kolkata.
4. Indian Maritime University, Chennai/LBS College, Mumbai.
5. All pre-sea Maritime Training Institutes.
6. INSA/FOSMA/MASSA/ICCSA
7. MUI/NUSI
8. Nautical Branch/ Training Branch/Engineering Branch, DGS, Gol.
9. Hindi Branch, DGS, Gol, for translation.
10. Computer Branch, DGS, for holisting in the website of DG Shipping.
11. Sr. PS to the DGS,

II. Copy forwarded for an information to the Secretary to the Govt. of India, Ministry of Shipping, Transport Bhavan, 1, Parliament Street, New Delhi-110 001.

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*[Signature]*  
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