

Training Circular No. 2 of 2001

No.3-TR(31)/99

Dated: April 27, 2001

Sub: Payment of 1% Annual Fee reg-

The Directorate vide Circular No. 3-TR(57)/98 dated 21.7.98 (copy enclosed) communicated to all the approved training institutes that they should remit annual fee @ 1% of the total amount of fees collected from the candidates for imparting training on various courses at their institutes immediately at the end of every financial year (ending 31st March). On review, it is noticed that the approved training institutes are not remitting their annual fee in time inspite of repeated reminders issued by this office. This results into loss of revenue to the Government. The Director General of Shipping and Ex-Officio Additional Secretary to the Govt. of India has, therefore, ordered that the approved training institutes should remit 1% annual fee to this office on or before 31st May of every year. He has further ordered that the defaulting institutes should be imposed the penalty of 10% interest on the amount of 1% annual fee due from them ,minimum to Rs.5,000/-. If the institute still fail to pay the fees by 30 Jun then they will be issued show cause notice for withdrawal of approvals. It is, therefore, requested that the annual fee for the period from 1.4.2000 to 31.3.2001 may please be remitted to this office before the due date together with the following proforma completed in all respect.

Sr. No.	Name of course	Date of Approval	Total No. of candidates trained till 31.3.2000	Total No. of candidates trained from 1.4.2000 to 31.3.2001	Total fee collected from 1.4.2000 to 31.3.2001	Certificate No.	
						From	To
			Grand Total		Rs.		

The Annual fee being 1% amounts to Rs. _____ /-.

Sd/-
(Naresh Salecha)
Sr. Dy. Director General of Shipping