

DIRECTOR GENERAL OF SHIPPING		
Authorised by	EAC Branch File No:ENG/EXAM-17(9)/99	EACQMP Chap V1
Dy. Chief Surveyor with the Govt. of India	Instructions to Examiners	Circular No. 002
	Issue No. 00	Dated:2nd Sept,1999

Application For Duplicate copy for loss of certificate of competency

The candidate will approach the MMD form where the certificate was issued. He will fill up FORM 16 (previously form H) completely. Alongwith the form he will submit (i) a report from the police station under whose jurisdiction the place where certificate is lost falls, (ii) an advertisement of newspaper, (iii) latest xerox copy of the certificate available. He shall pay the requisite fees for the certificate.

MMD will send the application form(form16) alongwith all the documents to D.G. Shipping where it will be checked with the duplicate of the original.

If everything is found proper then the certificate will be prepared after three months. The certificate will be marked as "first copy".

The certificate will then be sent to MMD for issue.