

Training Circular No.13 of 2006

No:11-TR(55)/2006

Dated: 7th November, 2006

Instances have come to the notice of this Directorate that some institutes have charged separate additional fees over and above the notified fees collected at the time of admission, in the name of ship visits, uniforms, study material, question banks, placements, sea-time, CDC, COC and on various other counts. This leads to avoidable monetary hardship for students who are unable to plan their financial resources and are subjected to uncertainty and harassment.

It is therefore directed that:

- (1) Institutes shall announce the entire fees and dues to be paid for the entire courses at the beginning of the pre-sea/ post-sea/ modular courses, upon the student taking admission and shall provide the students with the detailed break up of this figure along with the schedule for payment through the course.
- 2) No institute shall encourage or entertain any agents or agency services or outside selection centers for realization of fees directly or indirectly. Violation of these instructions would be viewed very seriously.
- (3) The entire fee structure for each course run by the Institute shall be intimated to this Directorate within fifteen days of receipt of this circular so that the information could be displayed on the website of the Directorate.
- (4) Institutes that fail to intimate their fee structure to the Directorate within the prescribed time limit shall be liable to be de-recognised and deleted from the website of the Directorate.

This Circular comes into force with immediate effect and issues with the approval of Director-General of Shipping & ex-officio Additional Secretary to the Government of India.

Yours faithfully,

Sd/-

(PH. Krishnan)

Dy. Director General of Shipping

