

## TRAINING CIRCULAR 14 OF 2003

F.No.. 3-TR(30)/2003

Dated : August 19, 2003

**Sub: Placement cell in Training Institute imparting pre-sea training**

**It has been observed that after opening Maritime Education field to private sector large number of Training Institutes have come up in various parts of the country imparting pre-sea training. However, it has been noticed that there has not been serious efforts on part of maritime training institutes for arranging ship board training / employment of seafarers once the theoretical training is over. It is urged that training institutes should take positive steps in this direction. As a first measure all training institutes should arrange suitable placement cell under the Chairmanship of the Director/Capt. Supdt./ Principal of the institute. Shipping companies / Ship Managers/ manning agents may be invited for campus interviews. Records of the placement after the candidates have passed should be maintained by the institute. A suitable database should be maintained by the institute using e-mail facility and creating e-mail for the same. The format is enclosed herewith as**

**Institutes are required to display summary of records of placements on notice board giving suitable and reflective information about it in Advertisement of the institute for pre-sea courses.**

**A proper record for the same should be kept and respective Academic Council are expected to inspect the same during their scheduled/un-scheduled inspection. It will be pertinent to mention that while considering any future proposal of the training institute and for continued approval of institute, these factors would be taken into consideration.**

**All institutes are advised to take note of the same.**