

**ORDER OF WITHDRAWAL OF APPROVAL AND  
DE-RECOGNITION OF INSTITUTE**

**Background**

The Maritime Training Institute (MTI) "**R M Maritime Academy**" (MTI No: 204021) located at Unit No. 118, NBC Complex, plot No. 43, Sector 11, CBD, Belapur, Navi Mumbai - 400614 was granted approval by the Directorate for conducting the modular courses. As per DGS Training Circular 07 of 2018 dated 21 / 03 / 2018, MTIs conducting "Personal Survival Techniques" course were required to have swimming pool for imparting practical training at their own campus. The said Circular also mentioned that if it was not feasible to have a swimming pool within their own campus, they may have a tie-up arrangement with other MTI approved by the Directorate having swimming pool facility.

**Brief Note -**

- A. The Directorate had developed an online module for uploading monthly Time table. All the MTIs are required to upload the monthly time table for all the maritime courses they wish to conduct in a month. The time table is required to be uploaded on last Friday of the previous month. A facility was provided to edit the time table even on the day of commencement of course to make any amendments if necessary. The online system automatically prevented MTI to make any back dated entry. Training Circular 06 of 2019 dated 19 / 03 / 2019 is enclosed as Annexure - 1 for reference.

The time table uploaded by the MTI "R M Maritime Academy" reflected that the same classroom has been shown to have been used for conducting classes for more than one batch at the same time thus

overlapping the batches. Overlapping of batches is neither possible nor permissible as the number of candidates in one class room cannot exceed 24, which is the maximum intake capacity allowed per batch for the course.

- B. The Directorate had issued Training Circular No. 04 Of 2018 dated 23 / 01 / 2018 restricting the batch details of candidates present to be included in the e-governance latest by 10 AM on the date of commencement of course. The MTI is expected to delete the batch details of any candidate if he fails to report by 10 AM. The Directorate had also issued Training Circular No 32 of 2018 dated 02 / 11 / 2018 for procedure to generate certificate number for the candidate who has completed the course and has been found successful in assessment. In case a candidate does not completely attend the course or fails in the assessment, a provision is made for the MTI to withdraw the certificate of the candidate. Training Circulars 06 of 2019 dated 19 / 03 / 2019 and Training Circular No 32 of 2018 dated 02 / 11 / 2018 are enclosed for reference as Annexure - 2 and Annexure - 3 respectively.

The records from the e-governance system show that the MTI had uploaded batch details suggesting that the candidates have attended the course but neither the certificate was generated nor withdrawn for some candidates. This clearly indicates that the batch details were incorrectly submitted by the MTI.

- C. The Maritime Training Institutes and the facilities available for imparting practical training are inspected by the Mercantile Marine Departments and reports submitted to the Directorate. Upon recommendation by MMD, the Directorate grants approval to the MTI for the conduct of the course. Any MTI cannot use any facility for imparting practical training unless satisfactorily inspected by MMD and approved by the Directorate. DGS Order 05 of 2016 dated 01 / 11 / 2016 is enclosed as Annexure - 4 for reference.