

<b>DIRECTOR GENERAL OF SHIPPING</b>		
<b>Authorised by</b>	<b>EAC BRANCH ENG/EXAM-17(9)/99</b>	<b>EACQM : 0751</b>
<b>DyNA / DyCS with the Govt. of India</b>	<b><u>NT / ENG CIRCULAR NO. 05</u></b>	<b>ISSUE NO. 00</b>
		<b>Date : 20-03-2007</b>

**Subject: Certification of ratings forming part of a navigational / engineering watch**

1. In accordance with Merchant Shipping (Standards of Training Certification and Watch keeping for Seafarers ) Rules 1998, META manual Volume 1, candidates desiring to obtain watch keeping certificates are required to complete their training, assessment and certification as follows:

- 1 Minimum requirements for certification of ratings forming part of a navigational watch is stated in Rule 20 of Merchant Shipping (Standards of Training Certification and Watch keeping for Seafarers) Rules 1998, META manual Volume 1. According to Sub Rule 20 (3), the sea going service, training and experience shall be associated with navigational watch keeping functions and shall also involve the performance of duties carried out on board ship under the direct supervision of the Master or the officer in charge of navigational watch duly documented in an approved **rating training record book.**

- 2 Minimum requirements for certification of ratings forming part of an engine room watch is stated in Rule 28 of Merchant Shipping (Standards of Training Certification and Watch keeping for Seafarers) Rules 1998, META manual Volume 1. According to Sub Rule 28 (3) the sea going service, training and experience shall be associated with engine room watch keeping functions and shall also involve the performance of duties carried out on board ship under the direct

supervision of the Chief Engineer or the officer in charge of Engine watch duly documented in an approved rating training record book.

- 3 Assessment for certificate as rating forming part of a navigational watch is detailed in Section M-II/8.
- 4 Assessment for certificate as rating forming part of a engine room watch is detailed in Section M-III/8.

As, at present oral examination are being conducted for deck and engine ratings without **rating training record book**, the Chief Examiner of Engineers and Chief Examiner of Master and Mates have decided to waive the requirement of orals and make the ' rating training record book' mandatory.

**2 To facilitate candidates who desire to obtain Rating Watch Keeping Certificates, following procedures would be required to be followed from 1<sup>st</sup> May, 2007.**

- 2.1 Candidate/Company will need to download the '**training record book**' from the Directorate website. The company to ensure that the ratings are trained by the Navigational / Engineering Officer on board ship. The duly filled '**training record book**' is required to be signed by the training officer and countersigned by the Master and Chief Officer/Chief Engineer for the Deck Ratings and for Engine room Ratings respectively.
- 2.2 The **training record book** is also required to be countersigned by the Company's Authorized Representative. Each Shipping Company will therefore required to inform the Directorate and Mercantile Marine Departments of the name of the Authorized Representative designated by them for this purpose and submit for record a facsimile of his signature.
- 2.3 Assessment for certificate as rating forming part of a navigational watch/engine room watch will

be carried out by respective MMD's as per the existing examination rules, and as follows :

2.3.1 Scrutiny of sea service certificates issued by the Master/Chief Engineer / Company.

2.3.2 Assessment of satisfactory completion of on-board training as per documentary evidence contained in the approved rating training record book duly countersigned as at 2.1 above.

3. Shipping Companies are required to forward the **training record book** to the ratings who are on board ship at the time of issuance of this circular. **It will be the Company's responsibility to ensure that all ratings signing off after 1<sup>st</sup> May, 2007 are having duly filled in training record book certified as detailed in para 1 & 2.1.**
4. Company/Masters /Chief Engineers are advised to ensure that training as required for the function Navigation and Marine Engineering at the support level is imparted to the ratings.
5. Ratings who have completed the pre sea training and who are waiting to join vessels for post sea training are required to obtain a copy of the training record book from the Shipping Company / Manning Agents.
6. In case a rating applying for a watch keeping certificate has signed off from a ship prior to the issue of this circular, he may not be able to strictly comply with this procedure. MMD's may then have to base their assessment on the pre sea course certificate and sea service certificate. MMD's must ensure that Certificates are verified by the Shipping Company's Authorized Representative. Examiners to ensure during assessment that sea service certificate are signed by Master / Chief Engineer. This relaxation in procedure may be exercised for ratings who have signed off prior to 1<sup>st</sup> May 2007, and only for a period not exceeding four months after issue of this circular i.e. till 30-07-2007.

7. In case a rating has already completed his post sea training and has applied for his oral examination by the date of this circular, the MMD may continue with existing procedure and conduct the orals. All orals must be completed by 30-04-2007. No oral examination will be held thereafter.
  
8. This issues with the approval of the Director General of Shipping and Ex-officio Addl. Secretary to the Govt. of India.

Sd/-

**(D. Mehrotra)**

**Dy. Chief Surveyor cum Sr.DDG(Tech)**