

शीघ्र डाक
SPEED POST

DIRECTORATE GENERAL OF SHIPPING, MUMBAI
[PERSONNEL BRANCH]

13 DEC 2023

No. 22-22011/1/2020-PER-DGS

Date 13.12.2023

13 DEC 2023

OFFICE ORDER NO. 100/2023

In continuation of Office Order No.42 dated 01.04.2020, Shri Avinash A. Gaidhankar, Lower Division Clerk shall be attending to works as assigned in the morning session in the DG (Shipping) Secretariat during the leave period of Shri Kolla Siva Rama Krishna, UDC i.e. for 05 days earned leave w.e.f. 11.12.2023 to 15.12.2023 or till he resumes duty and in the forenoon shall attend to allotted work in MTO Branch with immediate effect till further orders.

The following works to be attended in DG (Secretariat)

- (1) Matter assigned by DG(Shipping)
- (2) Secretariat support.
- (3) Support for VC
- (4) Liaison for equipment (electronic) etc.
- (5) Printing/mail support
- (6) Coordination for meeting etc. as instructed.

[Dr. Sudhir S. Kohakade]
Dy. Director General of Shipping

To,
Shri Avinash A. Gaidhankar,
LDC, DGS, Mumbai.

4/12/23
13/12/23

Copy for information to: -

1. DG (Shipping) Secretariat.
2. Sr. PS to Addl. DG(S)/CS/NA/CSS.
3. All Officers of the DGS, Mumbai.
4. All Branches of DGS, Mumbai.
5. Office Order file.
6. Guard file

4/12/23
13/12/23



13/12/23